



Rock and Armor - Internship Application

Personal Information:

Full Name: _____

Date: _____ Address: _____

Phone Number: _____ E-mail: _____

Are you completing this application for school credit? YES / NO

Total hours to be obtained: _____

Schedule conflicts: (ie. vacation, work schedules): _____

Dates Available: _____ to _____
(looking to start) (hours need to be done by)

Background Information (Please check the desired box below):

Are you a citizen of the United States? YES ____ / NO ____

Have you ever been convicted of a misdemeanor? YES ____ / NO ____

If yes, explain? _____

Have you ever been convicted of a felony? YES ____ / NO ____

If yes, explain? _____

Education:

High School: _____
From: _____ To: _____ Did you graduate? YES ____ / NO ____

College: _____
From: _____ To: _____ Did you graduate? YES ____ / NO ____

Other: _____
From: _____ To: _____ Did you graduate? YES ____ / NO ____

References:

Full Name: _____ Relationship: _____

Company: _____ Time of Employment: _____

Contact Information: _____
Phone Number Email

Full Name: _____ Relationship: _____

Company: _____ Time of Employment: _____

Contact Information: _____
Phone Number Email

Essay:

On a separate piece of paper, please provide a brief essay describing the following:

- 1) Your experience with sports, athletics, and higher level activities
- 2) The reason you want to pursue an internship at Rock and Armor
- 3) Your goals for the future
- 4) Any other pertinent information that is a reflection of your personality, work ethic, education, etc.

Internship Expectations:

- Greet patients- if you are observing/ shadowing a PT, trainer, or aide, tell them who you are and why you are interning. Be prepared to engage and talk to patients.
- "Flip" a room or table after every patient. This means: wiping down tables, folding linens, removing used towels, putting away equipment in the gym or treatment area.
- Preparing Cold Packs (ice) and/ or Heat packs
- Learning how to set up the different modes of electrical stimulation (if you are confused on this, ask for help)
- Patient privacy is not only a **rule**, it's the **law**. You are expected to follow all HIPPA regulations and guidelines and sign a HIPPA form on your first day.
- Ensure rooms are stocked with linens, cleaning supplies, and are prepped before patient use.
- You are responsible for tracking your own hours. Rock and Armor staff will help create your internship schedule/ total hours as well as assist in signing needed documentation and project proposals but are **not** in charge of keeping track of completed hours.
- Don't be afraid to ask for help if there is anything you are confused about, the entire Rock and Armor staff is helpful, eager to teach, and there to give you a great learning experience. Ask questions!

Disclaimer and Signature:

I certify that my answers are true and complete to the best of my knowledge. I understand that there will be a 2 week trial period where I can leave the internship, or Rock and Armor can end my internship if either party is not content with the situation.

Additionally, Rock and Armor reserves the right to terminate my participation at any time if they are not content with my performance and participation in their business. Please email your completed application to katie@rockandarmor.com.

Signature: _____ Date: _____

Please email completed application to katie@rockandarmor.com